



Building and Community Development

66 Thillen Drive · Fox Lake, Illinois 60020 · (847) 587-3176 · www.foxlake.org

APPLICATION FOR TRANSFER OF SPECIAL USE

Property Address:	Unit Square Footage:
PIN(S):	Use:
Zoning District:	Number of Employees:

PETITIONER	
Name:	
Address:	
City, State, Zip:	
Phone Number:	Fax Number:
Email Address:	

PROPERTY OWNER	
Name:	
Address:	
City, State, Zip:	
Phone Number:	Fax Number:
Email Address:	

TRANSFER OF SPECIAL USE (9-1-6-10E):

The new entity shall agree in writing to be bound by any and all conditions and restrictions related to the special use at the time the special use is approved for transfer. If the village board finds that the standards of subsection C of this section are met if the special use is transferred, then the village board may adopt an ordinance approving the transfer. Nothing contained herein shall be deemed to extend the time of a special use beyond the period for which it was originally granted, and any business license granted to a holder of a special use or transferee shall only be deemed to be valid until such time as the special use expires.

TRANSFER SPECIAL USE ORDINANCE NO:

All of the information provided in the application is true and correct to the best of my knowledge.

Applicant Signature

Date



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CONSULTANT SERVICES AGREEMENT

Subject Property Address:

Type of Development/ Zoning Relief:

I, _____, understand that I am responsible for any and all village attorney fees, engineering fees, village planning fees and other outside consulting fees necessitated by the requested action.

Signature of Petitioner:

Date:

INVOICE TO:			
Name:			
	<i>Last</i>	<i>First</i>	
Mailing Address:			
	<i>Address</i>		
	<i>City</i>	<i>State</i>	<i>Zip</i>
	<i>Phone</i>	<i>Email Address</i>	

6-1-11: DEVELOPMENT FEES:

- A. Administrative Fees: Whenever any escrow is established pursuant to subsection A of this section, the village shall be entitled to deduct from the escrow the sum of ten percent (10%) of any sums paid out by the village from said escrow as an administrative fee for the handling of said funds. The petitioner and owner of the affected property shall sign a reimbursement of fees agreement on forms provided by the village prior to any action being taken.
- B. Supplemental Effect: The requirements of this section shall be supplemental to any and all other fees and charges to be paid by the entity making the request. (Ord. 2015-02, 1-13-2015).

9-4-5: REVIEW FEES:

No final approval shall be given until all review fees and outside consultant fees have been paid, and in the event that any review fees or outside consultant fees are not paid within ten (10) days after billing, the building commissioner may suspend or revoke any permit issued by the village. The hourly rates to be charged by outside consultants shall be the standard hourly rates charged to the village by the outside consultant. If resubmittals are required and comprehensive review of the resubmittals are required, then an additional review fee may be required based upon the estimated staff time and outside consultant cost required for the review. (Ord. 2004-49, 8-24-2004)